

# MnGeo Committee & Workgroup Reporting

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## Metadata Workgroup of the Standards Committee

**Date of Report: 11/09/2012**

The workgroup's original objectives were to:

1. Recommend methods for creating and editing metadata that are compatible with ArcGIS 10.
2. Recommend a metadata format for web services.
3. Recommend changes to the Minnesota Geographic Metadata Guidelines (MGMG) by evaluating new international standards.

### **Accomplishments in last 18 months:**

- The Minnesota Metadata Editor tool (MME) became available October 2012: [www.mngeo.state.mn.us/chouse/mme/index.html](http://www.mngeo.state.mn.us/chouse/mme/index.html). MME is a free standalone tool that is customized to match the Minnesota Geographic Metadata Guidelines (MGMG). A presentation at the Mn GIS/LIS conference announced its availability.
- A draft MGMG v.2 has been developed.

### **Planned for the coming year:**

- Finish developing supporting materials for MME and promote its availability.

Any other plans depend on determination of priorities, especially regarding the Commons project, and resources available, as well as potential changes to the state geospatial standards approval process.

Options include:

- Evaluate ArcGIS Metadata Toolkit to see whether it could be used to customize the ArcGIS 10 Metadata Editor for MGMG.
- Support DNR's efforts to develop additional tools to streamline metadata creation and management.
- Recommend a metadata format for web services.
- Recommend that a revised MGMG be adopted as a state standard.

### **Meetings held and scheduled:**

- 6 meetings held in 2011: 3/21; 4/6; 4/19; 5/5; 6/2; 12/2
- Additional work has gone on outside of meetings; no meetings are currently scheduled.

### **Charter and work plan:**

Workgroup homepage: [www.mngeo.state.mn.us/workgroup/metadata/index.html](http://www.mngeo.state.mn.us/workgroup/metadata/index.html)

Charter: [www.mngeo.state.mn.us/workgroup/metadata/Metadata\\_Workgroup\\_Charter.pdf](http://www.mngeo.state.mn.us/workgroup/metadata/Metadata_Workgroup_Charter.pdf)

Workplan: [www.mngeo.state.mn.us/workgroup/metadata/Metadata\\_Workgroup\\_Project\\_Plan.pdf](http://www.mngeo.state.mn.us/workgroup/metadata/Metadata_Workgroup_Project_Plan.pdf)