

Minnesota Geospatial Advisory Council  
Committee/Workgroup Charter

**CJIS Best Practices and Data Standards Guide for GIS**

**Mission statement:**

To provide best practices based on CJIS information sharing rules for connecting law enforcement and other CJIS regulated data to GIS systems for analysis and sharing

**Objectives and Deliverables:**

1. Discern CJIS-compliant best practices for sharing data within the GIS community, perhaps specifically as it relates to Emergency Management or critical incidents and infrastructure
2. Create a data standard and/or best practices guide for statewide use across the GIS community
3. Use these principles to inform future projects, specifically the upcoming projects around statewide, publicly available authoritative geospatial data for businesses with state-required licenses, permits, or registrations and Summary data by region for property crimes in an accessible GIS format

**Resource requirements and timing:**

Initial meeting to determine scope and resources – April/May

Secondary meeting to create initial draft – July/August

Final draft of CJIS best practices guide and presentation to the MNGAC – late fall or winter, TBD

**Anticipated participants and their roles and responsibilities:**

Britta Maddox, MNGAC Member-at-large, Committee/workgroup chair

Cory Richter, MNGAC Member, Committee/workgroup vice-chair

Trish Heitman-Ochs, Criminal Analyst for Woodbury PD, member

Carey Strouse, Criminal Analyst for Coon Rapids PD, anticipated member

Representative from the BCA, to be named later

Other Subject Matter Experts as needed

**Prepared by:**

Britta Maddox, MNGAC member-at-large

**Date approved by the Geospatial Advisory Council:** March 30, 2022