

Archiving Imagery Workgroup - Work Plan

Work Plan date:

May 2022

Chair and vice chair:

- Melinda Kernik - University of Minnesota Libraries (Vice Chair)
- Karen Majewicz - University of Minnesota Libraries (Chair)

Link to committee/workgroup charter:

[Archiving Imagery Workgroup Charter](#)

Work Plan for 2022

Planned activities and deliverables:

- Kickoff meeting (June 2022)
- Background Research (June-August 2022):
 - inventory the historical and current formats of imagery data
 - determine the monetary investment involved in the original collection of this imagery
- Archives Research (August-October 2022)
 - Consult with the Image Service Sustainability Committee on planning workflows for image service retirements
 - Identify any major challenges with archiving imagery data, such as space considerations due to the size of the files
 - Evaluate existing practices and potential strategies for transferring, storing, transforming, documenting, and archiving imagery data
- Write final report (November 2022)
- MN GIS/LIS Outreach (May - October 2022)
 - Submit poster proposal for GIS/LIS (May 2022)
 - Present at 2022 GIS/LIS (October 2022)
- Present to GAC quarterly meeting (December 2022)

Roles and responsibilities:

- Workgroup Members:
 - Melinda Kernik - University of Minnesota Libraries
 - Carol Kussmann - University of Minnesota Libraries

- Karen Majewicz - University of Minnesota Libraries

Estimated time commitment for Workgroup Members is 10 hours per month (meetings, research, writing). Some participants will be needed to work on specific one-time tasks that may be more time consuming.

- Resource People (consulted as needed):
 - Brent Lund - MNIT / MnGeo
 - Matt McGuire - Met Council & Image Service Sustainability Committee
 - Jennifer Corcoran - DNR Remote Sensing Program Consultant
 - Ryan Mattke - University of Minnesota Libraries

Resources:

N/A

Committee/workgroup needs:

None at this time

Dependencies and interrelationships:

- Coordination with the Image Service Sustainability Committee

Risks:

- Risks include:
 - Lack of interest or enthusiasm from data producers
 - Technical and space requirements for archiving imagery data
 - Issues identifying funding
- Risk mitigation will include:
 - Outreach and communication about the goals of the workgroup
 - Planning and collaboration with regards to technology
 - Collaboration and communication in seeking funding

Additional Comments:

None at this time

Date approved by the Geospatial Advisory Council: May 25, 2022