MINNESOTA GEOSPATIAL ADVISORY COUNCIL

Minnesota Geospatial Advisory Council - Archiving Pilot Workgroup Final Report

Introduction

This report covers the exploratory work carried out by the Minnesota Geospatial Advisory Council's Archiving Pilot Workgroup, active from June 2021 to January 2022. This workgroup was formed to evaluate and test a range of potential archive technologies, create a proof of concept with sample sets of data, and continue to perform community outreach in order to build on the work of the <u>Archiving</u> <u>Implementation Workgroup and the Archiving Workgroup</u>.

Summary

The Archiving Pilot Workgroup was organized into two subgroups: one to focus on performing outreach and education and another to pilot software applications. The Outreach Subgroup gathered user stories and created educational materials. The Pilot Subgroup tested four software applications that could serve as discovery platforms for items in a geospatial archive (CKAN, DSpace, GeoBlacklight, and Preservica). While this report includes many details about each platform's functionality, workflows, and usability, it does not go as far as recommending one software application over another. All of the tools that were tested would be suitable for a geospatial archive. Therefore, the ultimate choice will come down to which entity hosts the archive, available expertise, and how much staff time can be dedicated to it. We hope that the information provided in this report helps to advance the conversation about how and where an archive can be hosted.

Next Steps

Although this pilot focused on testing data pulled from the Minnesota Geospatial Commons ("Commons"), we are aware that aerial imagery is one of the highest priority types of data requested for the archive. As a next step, we propose to convene another short-term workgroup to pilot the archiving of imagery. This would be helpful to determine any major differences in archiving imagery data, such as space considerations due to the size of the files. The next workgroup would also continue to compile stories and use cases for the archive.

Workgroup Members

Outreach Subgroup

- Andra Mathews Minnesota Department of Transportation
- Ryan Mattke University of Minnesota Libraries (Subgroup Lead)
- Nancy Rader MNIT / MnGeo

Pilot Subgroup

- Sarah Barsness Minnesota State Archives
- Melinda Kernik University of Minnesota Libraries
- Carol Kussmann University of Minnesota Libraries
- Karen Majewicz University of Minnesota Libraries (Subgroup Lead)
- Zeb Thomas MNIT / Minnesota Department of Natural Resources

Resource People (consulted as needed)

- Jon Hoekenga Met Council
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- Brent Lund MNIT / MnGeo
- Jesse Reinhardt Hennepin County
- Cory Richter City of Blaine

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Outreach and Education

The goal of the Outreach Subgroup was to develop appropriate communications in order to continue to build support in stakeholder communities, including MnGeo, government agencies at all levels, academic researchers, U-Spatial affiliates, students/teachers/historians through the Minnesota Historical Society Library, all users of historical geospatial data, non-profit organizations, private sector, and tribal nations. To that end, between June and September 2021, we contacted select respondents to the Archiving Historical Geospatial Data survey from 2020 and invited them to elaborate on how they use historical geospatial data in their work. We used this material to create a <u>web page highlighting</u> these stories. As of December 2021, there were three stories on the page, with more in development. The work of the subgroup will continue informally as more stories are added.

This work was also shared with the GIS community by presenting the material in various ways at the Minnesota GIS/LIS Conference (October 2021):

- Lightning Talk: <u>Archiving Geospatial Data in Minnesota: Recommendations and Future</u> <u>Directions</u>
- Poster: The Future of Historical Data in Minnesota
- Panel Discussion: <u>What is geospatial data archiving and why is it important for Minnesota?</u> (additional Wisconsin slides)

Software Application Pilot

The Pilot Subgroup tested the workflows proposed in the <u>Archiving Implementation Workgroup Report</u>. We evaluated four different software applications (in alphabetical order): CKAN, DSpace, GeoBlacklight, and Preservica. During our evaluation, we assessed the software for which **repository functions** it can perform and how it handles **content organization**. We also constructed a preliminary **metadata crosswalk**. Finally, we built or repurposed multiple **pilot installations** of the applications and populated them with datasets pulled from the Minnesota Geospatial Commons ("Commons").

All of the tools we tested would be suitable for the archive. The final choice will depend on which entity hosts the archive, available expertise, and how much staff time can be dedicated to it.

Repository Functions

An archive that supports both public access to spatial data resources and long-term preservation requires an infrastructure with three related but distinct functions: discovery, access, and preservation.

- **Discovery** refers to the way users find resources and know what exists. For geospatial data, this most commonly takes the form of a front-end search portal that users browse and search.¹
- Access describes the infrastructure that provides active file storage and delivers copies of data and metadata to users. This function might be integrated into a repository application or set up separately with a file server. The server may be hosted locally or provided by a third-party using cloud storage.
- **Preservation** includes the technology that manages multiple long-term storage copies of data and the processes needed for continual archival maintenance.²

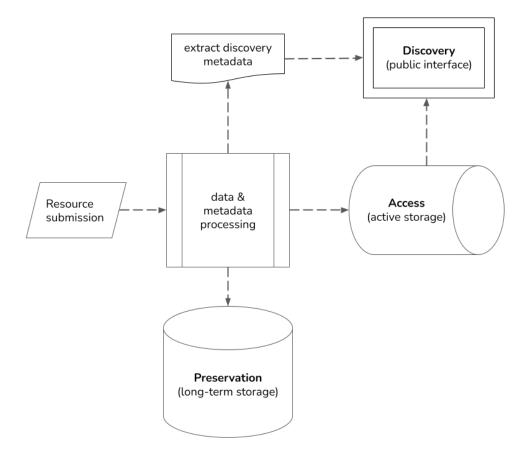


Chart 1. A diagram showing how the functions of Discovery, Access, and Preservation fit together in a workflow

¹ See "Discovery platform" on page 13 of the Archiving Implementation Workgroup report for the desired functionality for an archival discovery platform.

² <u>See "Internal Preservation System Activities" on page 17 of the Archiving Implementation Workgroup report</u> for required preservation activities.

Content Organization

Each application we reviewed provided a slightly different way of organizing and presenting data resources. These models are an important factor in choosing an application because they drive the resulting user interface, which may privilege specific browsing and search patterns.

One aspect of content organization that we considered is a hierarchy. If users know what organization created the data they are looking for, it can be grouped under the organization's name. For a second level, a data series could be grouped together as a "collection" or a "series." This is how we assembled the hierarchy for our test installations.

Another aspect of content organization is how items can be related to one another. For example, an interface that only provides the most recent version of a given resource can present a simple list of items to the user. In contrast, a spatial data infrastructure that includes archived resources requires a more intricate model that includes multiple relationships, dates, and versions of a dataset. These defined relationships help users to discern between very similar datasets. See <u>Appendices 1-4</u> for charts of each application's content organization model.

Discovery Metadata

Front-end data discovery platforms use metadata to enable searching and browsing by various categories, such as place names, topic categories, or dates. Each application under consideration uses a metadata schema that is based upon <u>Dublin Core</u>, a general-purpose schema that is widely used on the web. This discovery metadata does not need to be created from scratch; it can be extracted from the descriptive metadata in the Minnesota Geographic Metadata Guidelines (MGMG).³ The model that defines this conversion is known as a **metadata crosswalk**. See <u>Appendix 5</u> for a preliminary metadata crosswalk showing how MGMG terms could be mapped to Dublin Core.

Overview of software applications

We tested four different software applications. All of the subgroup participants had experience with one or more of the options, and we discussed the pros and cons of each tool. In the case of CKAN, the data was already present in the Commons, and we used that for evaluation. For the other tools, we stood up or utilized development versions of the software and loaded test datasets from the Minnesota Department of Agriculture into it. We took note of the type of data the application was designed for, which sector typically uses it, which repository functions it offers, and our primary observations. In the appendices, we have included each application's metadata schema, content organization model, screenshots showing the public interface views, search capabilities, and workflows for ingesting resources and metadata.

³ The majority of the resources currently proposed for inclusion in an archive all have MGMG metadata. <u>See pg 11 of the Archiving</u> <u>Implementation Workgroup report for a more detailed discussion</u>.

1. CKAN

Description: open-source search portal for general data (https://ckan.org)

Typical sector: government

Functions: discovery, access

Comments: The Commons already uses CKAN, so an archive platform built with the same tool could be customized with an interface that looks similar. While this public familiarity would be a meaningful benefit, the interface would need considerable developer time to customize it to accommodate the needs of an archive, including setting up item relations, temporal coverage, and for clarifying dataset versions.

More details: <u>Appendix 1</u>

2. DSpace

Description: open-source digital repository software for all types of digital content (<u>https://duraspace.org/dspace</u>)

Typical sector: academic and non-profit institutions

Functions: discovery, access

Comments: DSpace is the most general-purpose solution we tested. While not explicitly designed for geodata, it can handle many file formats. It does not include built-in preservation, but there is a model to follow that does: the UMN Libraries provides a custom underlying preservation system that accompanies the <u>University Digital Conservancy</u>, which is built with DSpace.

More Details: Appendix 2

3. GeoBlacklight

Description: open-source geospatial search portal (https://geoblacklight.org)

Typical sector: academic libraries

Functions: discovery

Comments: GeoBlacklight was designed specifically for discovery of geospatial resources. Its benefits include searching by location using a map, multiple item relationship options, and custom geospatial metadata fields. This option does not include asset storage for the dataset files themselves. Consequently, it would require setting up a file delivery system or repository at the outset.

More Details: Appendix 3

4. Preservica

Description: commercial service, primarily a preservation system with an optional discovery platform (<u>https://preservica.com</u>)

Typical sector: archives and museums

Functions: discovery, access, preservation

Comments: Available as a hosted or on-premise solution, this licensed product would have annual fees that may or may not include the required amount of storage out of the box. File storage can be purchased or provided onsite. Preservica can manage multiple copies of files, create and verify checksum values, and convert/migrate common file formats (currently not geodata files). As far as we could determine, this option offers the most comprehensive functions, but the least customizable front-end interface for geospatial searching.

More Details: Appendix 4

	Geoblacklight	CKAN	Dspace	Preservica
Example installation	<u>BTAA</u> <u>Geoportal</u>	<u>MN</u> <u>Geospatial</u> <u>Commons</u>	<u>UMN Digital</u> <u>Conservancy</u>	MNHS Collections Online
Free, open-source tool	x	x	x	
Hosted version managed as a paid service				x
Designed for geospatial data	x			
Designed for any type of data		x	x	
Requires in-house developers	x	x	x	
High costs associated with large storage size				x
Easily customizable interface search options	x	x	x	

Chart 2. A comparison of selected attributes for each application

Combining Applications

Since most of the reviewed applications do not provide all of the necessary repository functions, an archive may need to use more than one to develop a repository that fits their needs. It should be noted that the more systems and tools used to build a repository, the more staff and resources are needed to manage it over time.

Of the four tools we tested, only one (Preservica) has built-in preservation functions. The other tools would require adding on a preservation system to manage and preserve the materials in perpetuity. If, for example, the project was hosted by the University of Minnesota Libraries, the digital preservation department could provide preservation management using their existing tools. If hosted elsewhere, a preservation solution would need to be evaluated and selected.⁴

Likewise, one tool (GeoBlacklight) does not offer built-in access functions and would require a separate file server. However, the benefit gained from using a dedicated geospatial platform may outweigh the cost of the labor required to set up a file access service.

We had hoped to determine which combination of tools would be the most efficient and practical to combine. However, without knowing where the repository would be hosted, these determinations could not definitively be made.

Application	Discovery	Access	Preservation
CKAN	х	х	
DSpace	х	х	
Geoblacklight	х		
Preservica	Х	Х	x

Chart 3. A comparison of repository functions for each application

⁴ Preservation <u>strategies</u> are utilized to develop systems that <u>implement</u> activities addressing preservation needs. These links document the activities that the University of Minnesota Libraries are undertaking in their digital preservation program.

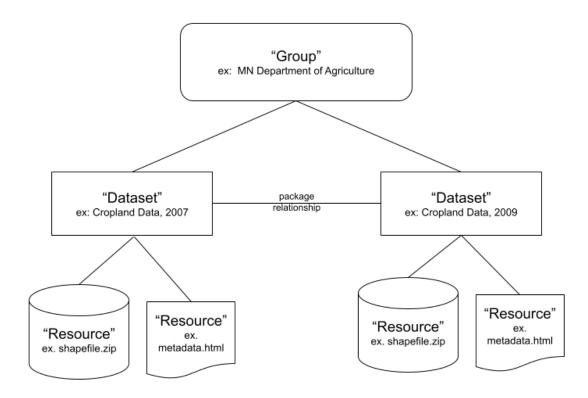
Appendices: Technical Details

Appendix 1. CKAN Application Details

Evaluation Instance: We examined the Commons and discussed its architecture to see how it may work as a geospatial data archive. Note that the Commons does not use the CKAN file storage options. Instead, that function is provided by a custom tool, the <u>Geospatial Data Resource Site (GDRS)</u>.

Metadata schema: CKAN metadata or Data Catalog Vocabulary (DCAT)

Content Organization: CKAN uses the <u>CKAN Domain Model</u>. This application structures all of its content by Groups, Datasets, and Resources. In the Commons, Groups are known as Organizations. Examples of Organizations in the Commons are the Minnesota Agriculture Department, Dakota County, or the University of Minnesota. Each Organization holds Datasets, which are single-page entries in the Commons. Datasets may contain Resources, which can be data files for download, metadata files, thumbnail images, or external links to web services and interactive applications. Datasets can be linked via Package Relationships, but the Commons does not utilize this option.



CKAN Content Organization Model

Figure 1.1: CKAN Content Organization Model

Screenshots

GEOSPATIAL COMMO	
Categories Organizations Resour	rces News Help About
Agriculture D	Pepartment
Agriculture Department Agriculture Department Armission is to enhane Minesotans' quality of life by ensuring the integrity of our food supply, the health of our environment, adt the strength of our agricultural conomy, read more Yesures Tal 38	▲ Resources O Activity Stream O About Additional of the provided and the strength of our agricultural economy.

Figure 1.2: Group (Organization) page in the CKAN public interface. There are multiple tabs at the top and the user can toggle to "Resources" to view all of the items from the Agriculture Department.

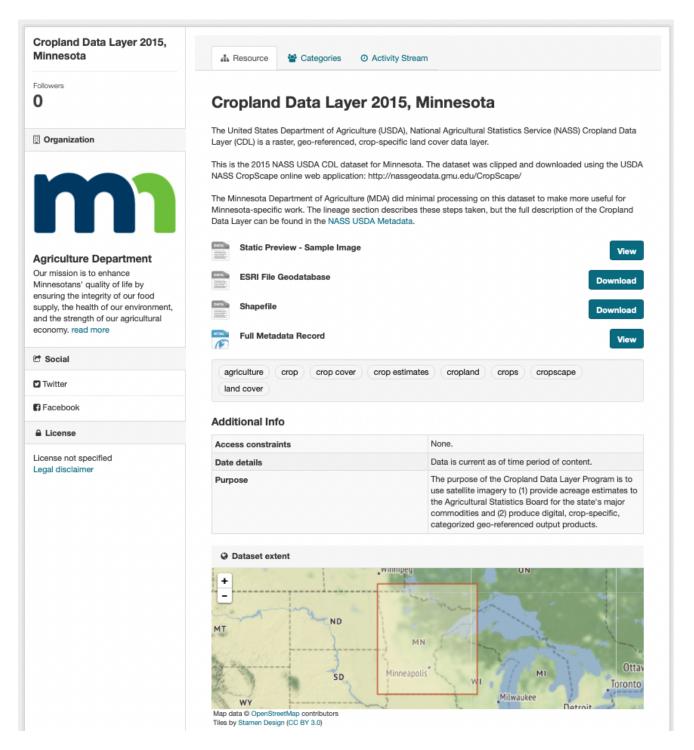


Figure 1.3: Dataset and Resources page in the CKAN public interface. This page includes a predefined set of information, including title, description, keywords, and links to external files. The Commons has also been configured to display "Additional Info", including Access constraints, Date details, and Purpose. It also shows a map inset displaying the dataset extent.

	cropland	Q
Agriculture Department Our mission is to enhance Winnesotans' quality of life by ensuring the integrity of our food	17 resources found for "cropland" Order by:	Relevance 🗘
supply, the health of our environment, and the strength of our agricultural economy. read more	Cropland Data Layer 2020, Minnesota The United States Department of Agriculture (USDA), National Agricultural Statistics Service Layer (CDL) is a raster, geo-referenced, crop-specific land	(NASS) Cropland Data
Followers Resources	fgdb HTML	
▼ Organizations	Cropland Data Layer 2018, Minnesota The United States Department of Agriculture (USDA), National Agricultural Statistics Service	(NASS) Cropland Data
Agriculture Department (17)	Layer (CDL) is a raster, geo-referenced, crop-specific land JPEG fgdb HTML	
T Categories	Cropland Data Layer 2019, Minnesota	
Environment (17)	The United States Department of Agriculture (USDA), National Agricultural Statistics Service Layer (CDL) is a raster, geo-referenced, crop-specific land	(NASS) Cropland Data
Farming 15	fgdb HTML	
magery + Basemaps (15)	Cropland Data Layer 2017, Minnesota	
Inland Waters 2	The United States Department of Agriculture (USDA), National Agricultural Statistics Service Layer (CDL) is a raster, geo-referenced, crop-specific land	(NASS) Cropland Data
▼ Tags	fgdb HTML	
agriculture 15	Cropland Data Layer 2008, Minnesota	
crop 15	The United States Department of Agriculture (USDA), National Agricultural Statistics Service Layer (CDL) is a raster, geo-referenced, crop-specific land	(NASS) Cropland Data
crop cover 15	JPEG fgdb HTML	
crop estimates 15	Constant Data Lawa 2010 Minanata	
cropland 15	Cropland Data Layer 2010, Minnesota The United States Department of Agriculture (USDA), National Agricultural Statistics Service	(NASS) Cropland Data
crops 15	Layer (CDL) is a raster, geo-referenced, crop-specific land JPEG [gdb HTML	
cropscape 15		
and cover 15	Cropland Data Layer 2013, Minnesota	(1400) 0
groundwater 2	The United States Department of Agriculture (USDA), National Agricultural Statistics Service Layer (CDL) is a raster, geo-referenced, crop-specific land	(NASS) Gropland Data
	JPEG fgdb HTML	

Figure 1.4: Search page in the CKAN public interface. There are only a few available facets or filters in the Commons to filter results, including Organizations, Categories, Tags, Formats, and Licenses. It also offers a basic spatial search on some pages.

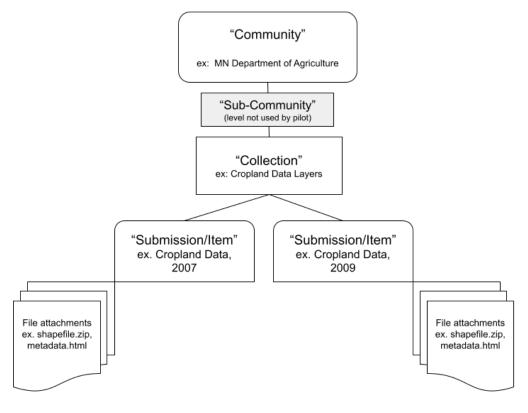
Appendix 2. DSpace Application Details

Evaluation Instance: We worked with the University of Minnesota Libraries to stand up an out-of-the-box instance of DSpace and add geospatial data from the Commons and Minnesota Historical Society into it for testing. Customizations, while possible, were not done or explored.

Metadata schema: Dublin Core or DC-Lib

Data Model: DSpace can be set up with a data model featuring up to four hierarchy levels. Its terminology is Communities (level 1), Sub-Communities (level 2), Collections (level 3), and Items (level 4).

We used the structure of The Commons as an example of how resources could be organized within DSpace. We utilized the Organization name as a Community with each of the dataset series as a Collection. We decided that using Sub-Communities would make things harder to understand for the user as Sub-Communities are listed first on a page, followed by the Collections. Placing everything under the same Collection was more practical.



DSpace Content Organization Model

Figure 2.1: DSpace Content Organization Model

Workflow

To add content to DSpace, the administrator or content editor must log into the administration backend.

To create a new community, the user selects "Create Community" on the right sidebar and walks through a few screens. These screens ask for information about the Community, such as a name, short description, introductory text, copyright text, and a logo. After the Community is created, roles can be assigned to help control edit access to the Community. It is not expected that roles would be used for adding Communities, as this would be done by an administrator of the system.

Next, an administrator can add Collections to a Community. Collections could contain one or more datasets. For example, the cropland data from the Agriculture Department has multiple years of data available. Adding a Collection to a Community is a similar process as creating a Community. The first screen asks for the Collection name, short description, introductory text, copyright text, license information, provenance information, and logo. The next page allows for adding roles for access to the Collection.

After a Collection is created, administrators must go to the landing page and click "submit a new item to this collection." When adding an item, the following information is requested: author/s, title, other titles, date of issue, publisher, citation, identifiers, type, language. Another screen asks for keywords, an abstract, sponsors, description. The next screen is where file/s can be uploaded. Each file that is uploaded should also include a file description. After all the files are uploaded, a review screen is displayed prior to being completed. The next screen is a distribution license (which can be edited) that is an acknowledgment of having the rights to share and make the content available publicly. Clicking the submission button finalizes the process and adds the content to the collection.

Screenshots

Agriculture Department	Search
BROWSE BY	 Search DSpace This Community
By Issue Date Authors Titles Subjects	BROWSE
Search within this community and its collections:	All of DSpace
Go	Communities & Collections
	By Issue Date
	Authors
	Titles
The mission of Agriculture Department is to enhance Minnesotans' quality of life by ensuring the integrity of our food supply, the health	Subjects
of our environment, and the strength of our agricultural economy. These datasets help provide data that supports our mission. Copyright text	This Community
Sub-communities within this community	By Issue Date
Cropland Data Layer Minnesota	Authors
The purpose of the Cropland Data Layer Program is to use satellite imagery to (1) provide acreage estimates to the Agricultural Statistics Board for the state's major commodities and (2) produce digital, crop-specific,	Titles
Collections in this community	Subjects
Agriculture Chemical Incidents (Short Des) The Minnesota Department of Agriculture is the lead agency for response to, and cleanup of agricultural chemical	MY ACCOUNT
contamination in Minnesota. Because of this role the Minnesota Department of Agriculture has	Login
Cropland Data Layer Minnesota Multiple years of the United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raster, geo-referenced, crop-specific land cover data layer.	Register
Emerald Ash Borer Detection, Minnesota	DISCOVER
This suite of data is a collection of layers that communicate the introduction risk, detection, bioControl, and response to Emerald Ash Borer (EAB) in Minnesota, including quarantined counties.	Author
	Pressbandt Fidels (4)

Figure 2.2: Community page in the DSpace public interface. This screenshot shows how Sub-communities and Collections are displayed under a Community

Multiple years of the United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raster, geo-referenced, crop-specific land cover data layer.

Submit a new item to this collection

Recent Submissions

2009 Cropland Data Layer, Minnesota

Unknown author (Minnesota Department of Agriculture, 2015-10-23) The purpose of the Cropland Data Layer Program is to use satellite imagery to (1) provide acreage estimates to the Agricultural Statistics Board for the state's major commodities and (2) produce digital, crop-specific, ...

2007 Cropland Data Layer, Minnesota

Unknown author (Minnesota Department of Agriculture, 2015-10-23) The purpose of the Cropland Data Layer Program is to use satellite imagery to (1) provide acreage estimates to the Agricultural Statistics Board for the state's major commodities and (2) produce digital, crop-specific, ...

Figure 2.3: Collection page in the DSpace public interface. This shows the Cropland Data Layer Collection in the Agriculture Department Community. This collection contains multiple years of data, each listed individually.

Public Drainage Systems Hydrography, Buffalo-Red River Watershed District, Minnesota

No Thumbnail

HTML Metadata for Public Drainage

View/Open

http://hdl.handle.net/16161/26

Collections

URI

Public Drainage Systems Hydrography, Buffalo-Red River Watershed District, Minnesota

This Feature Dataset contains those public drainage system (as defined by Minnesota Statute 103E) layers in Buffalo-Red River Watershed District, Minnesota that are

considered hydrographic. Currently those layer are: The ditch/tile centerlines, drainage

structures, and watersheds for ditch/tile systems (ditchsheds).

Systems Hydrography, Buffalo-Red River Watershed District, Minnesota (12.64Kb) XML Metadata for Public Drainage Systems Hydrography, Buffalo-Red River Watershed District, Minnesota (5.774Kb) Shapefile for the Public Drainage Systems Hydrography, Buffalo-Red River Watershed District, Minnesota (317.1Kb) ESRI File Geodatabase for Public Drainage Systems Hydrography, Buffalo-Red River Watershed District, Minnesota (232.2Kb)

Date 2020-04-28

Metadata Show full item record

Figure 2.4: Submission/Item page in the DSpace public interface. This view shows a few basic metadata fields along with links to open or download files.

"Minnesota Geospatial Advisory Council Archiving Pilot Workgroup: Final Report - March 2022"

	Name: Size:	metadata.html 12.64Kb	View/Open
No Thumbnail	Format:	HTML	
	Description:	HTML Metadata for Public Drainage	
	Name:	metadata.xml	View/Open
No Thumbnail	Size:	5.774Kb	
NO INUMERIAL		XML	
	Description:	XML Metadata for Public Drainage	
	Name:	shp_water_public_drainage_syst	View/Open
No Thumbnail	Size:	317.1Kb	
	Format: Description:	Unknown Shapefile for the Public Drainage	
	Description.	onapenie for the rubic brainage	
	Name: Size:	fgdb_water_public_drainage_sys 232.2Kb	View/Open
No Thumbnail	0.201	Unknown	
		ESRI File Geodatabase for Public	

Figure 2.5: File attachments as shown in the DSpace public interface. When viewing the files in the repository, thumbnails are displayed if provided, and the View/Open buttons either show a preview of the file or a download link. Currently, the view/Open button for GIS files will only download the files as there is no GIS data viewer in DSpace.

DSpace Repository	Search Q
	BROWSE
DSpace is a digital service that collects, preserves, and distributes digital material. Repositories are important tools for preserving an organization's legacy; they facilitate digital preservation and scholarly communication.	All of DSpace
	Communities & Collections
Communities in DSpace	By Issue Date
Select a community to browse its collections.	Authors
Agriculture Department	Titles
Our mission is to enhance Minnesotans' quality of life by ensuring the integrity of our food supply, the health of our environment, and the strength of our agricultural economy.	Subjects
Aitkin County, Minnesota	MY ACCOUNT
Resources related to Aitkin County, Minnesota	Login
Buffalo - Red River Watershed District	Register
The Buffalo-Red River Watershed District, a local government unit and legal ditch authority located in NW MN, covers an area of 1,785 square miles in portions of Clay, Becker, Wilkin and Otter Tail Counties.	DISCOVER
	Author
Freeborn County, Minnesota Resources related to Freeborn County, Minnesota	Borchardt, Erich (1)
Governor's Citizen Advisory Commission on Redistricting	Elsner, Gary (1)
Records documenting the activities of this citizen advisory commission formed to review	Subject
proposed redistricting plans developed by the Legislature (for both congressional and legislative districts) and to provide advice to the Governor's Office about those plans.	Agriculture (5)
	crop (4)

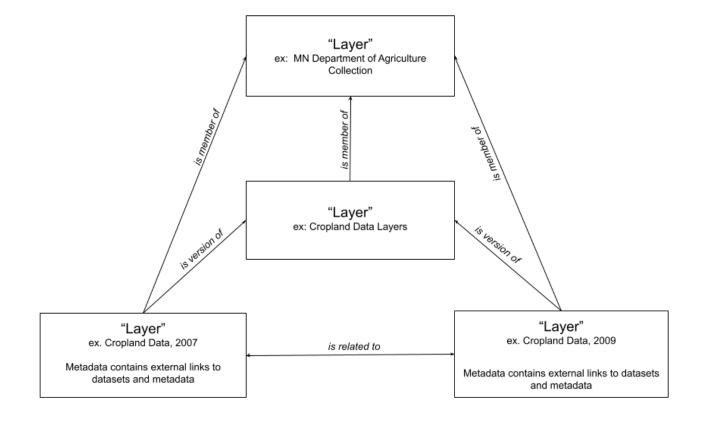
Figure 2.6: Search page in the DSpace public interface. A few facets are part of the default interface, but more could be added via customization.

Appendix 3. GeoBlacklight Application Details

Evaluation Instance: We tested this option by using a development instance of GeoBlacklight in use by the Big Ten Academic Alliance Geoportal, which is hosted by the University of Minnesota Libraries.

Metadata schema: OpenGeoMetadata

Content Organization: All record entries in GeoBlacklight are of the same type. It does not have separate types of records for collections or groups. It is essentially a flat system, whereby items are related to each other via metadata fields, including "Member Of," "Is Part Of," "Is Version Of," "Replaces," "Source," and a general "Relation." These linked fields can present records as hierarchies with parent/child/grandchild relationships or as siblings. This flexibility allows collections to be nested (i.e., a collection can "belong to" another collection). These relationships can also connect data layers about similar topics from different years within an organization.



Geoblacklight Content Organization Model

Figure 3.1: GeoBlacklight Content Organization Model

Workflow

GeoBlacklight has an optional backend administration tool, GEOMG, which is a graphical user interface for manual record creation, batch creation via spreadsheets, bulk editing, and metadata validation.

To add a single record, an administrator would log into GEOMG and click "New Document." This action opens a form-based view for manually entering metadata. The required fields are Title, Access Rights, and ID. Fields with controlled values, such as "Resource Class," feature dropdown boxes. Items can be previewed in the public interface before they are made public. Since GeoBlacklight does not include file access, there is no dataset upload page. Instead, there are several designated fields for external links, including Download, Information, Documentation, various metadata standards, and geospatial web services.

To add multiple records, an administrator would create a spreadsheet of metadata. This spreadsheet is then imported into the GEOMG tool. Although it is easier to label each column with a predetermined set of terms, the import function features a crosswalk page that allows an administrator to map fields manually. GEOMG also exports records in batches to a CSV format. An administrator can then make item-by-item changes and re-import the CSV for batch changes.

GEOMG can display dashboards showing the results of custom queries, such as the total number of records, records added during a set time period, or a count of items by a specified metadata field.

Screenshots

Clear search Back to		Location
ropland Data	a Layers 🖬	n
Creator:	National Agricultural Statistics Service (NASS) and United States Department of Agriculture (USDA)	+
Description:	This data series includes annually created raster, geo-referenced, crop-specific land cover data layer. The layers are from the United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is	
Place:	Minnesota	WISCONSI
Resource Class:	Collections	Mik
Resource Type:	Vector data	IOWA Leaflet
ISO Topic Category:	Farming	
Temporal Coverage: 2007-2020		Links
Provider:	Agriculture Department	LIIKS
Rights:	This data is subject to the Minnesota Government Data Practices Act. All data that is made available as part of the Archive is free for any use.	66 Cite
Belongs to collection		
Agriculture Departme	ent	
Has version		
Ø Cropland Data, 2015		
Ø Cropland Data, 2007		
Cropland Data, 2009		

Figure 3.2: Dataset Series page in the GeoBlacklight public interface. The view shows both Dublin Core and custom geospatial metadata fields. There is also a map inset showing the dataset extent. The bottom of the screen displays item relationships. For this record, item relationships provide links to a larger Collection page or to child records for dated versions.

Previous 2 of 3 Next >		Location	
cropland Data		"+"	
Creator:	National Agricultural Statistics Service (NASS), United States Department of Agriculture (USDA)	MINNESOTA	
Description:	The United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raster, geo-referenced, crop-specific land cover data layer. This is the 2015 NASS USDA CDL dataset for Minnesota. The dataset was clipped and downloaded using the USDA NASS CropScape online web application: http://nassgeodata.gmu.edu/CropScape/The Minnesota Department of Agriculture (MDA) did minimal processing on this dataset to make more useful for Minnesota-specific work. The lineage section describes these steps taken, but the full description of the Cropland Data Laye Read more	Minneapolis WISCONDIN Iowa Leaflet	
Place:	Minnesota	Metadata	
Subject:	Land cover	66 Cite	
Resource Class:	Datasets	in Cite	
Resource Type:	Vector data		
ISO Topic Category:	Environment	Downloads	
Date Published:	2016-05-13	Original Shapefile	
Temporal Coverage:	2015		
Provider:	Minnesota Geospatial Commons		
Format:	Shapefile		
Belongs to collection			
Agriculture Departme	ent		
Related Records			
Cropland Data, 2007			
Cropland Data, 2009			
Is version of			
Cropland Data Layer			

Figure 3.3: Item page in the GeoBlacklight public interface. This record is for a dataset layer with a file download. It links to Related Records that are from the same series, but a different year.

imit your search	1 -	5 of 5	Sort by Relevance - 20 per page - EList view ♦ Map view
Place	~ 1.		Cropland Data, 2015 🔤
Minnesota	5		2015. National Agricultural Statistics Service (NASS), United States Department of Agriculture (USDA). The United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raster, geo-refe
Resource Class	~		
Datasets	4 2.		Cropland Data Layers 🖬
Collections	1		2007-2020. National Agricultural Statistics Service (NASS) and United States Department of Agriculture (USDA). This data series includes annually created raster, geo-referenced, crop-specific land cover data layer. The layers are from the United States Depar
Resource Type	~	0-0	Cropland Data, 2007 🗗
Vector data	5	허	2007. National Agricultural Statistics Service (NASS) and United States Department of Agriculture (USDA). The United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raster, geo-refe
Subject	~		
Census	1 4.	1.1	Cropland Data, 2009 🖗
Land cover	1	Cr'	2009. National Agricultural Statistics Service (NASS) and United States Department of Agriculture (USDA). The United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raster, geo-refe
Year	~	0-0	Fall Nitrogen Fertilizer Application Restrictions: Minnesota 🖉 🛤
Lin	nit	바	2020. Minnesota Department of Agriculture. This Vulnerable Groundwater Areas Feature Class illustrates quarter sections that meet at least one of 3 conditions across the state. The first con
Time Period	~		
2005-2009	3		
2015-present	2		
Creator	>		
Provider	>		
Public/Restricted	>		

Figure 3.4: Search page in the GeoBlacklight public interface with the list view toggled on. This option allows users to filter by year or time period.

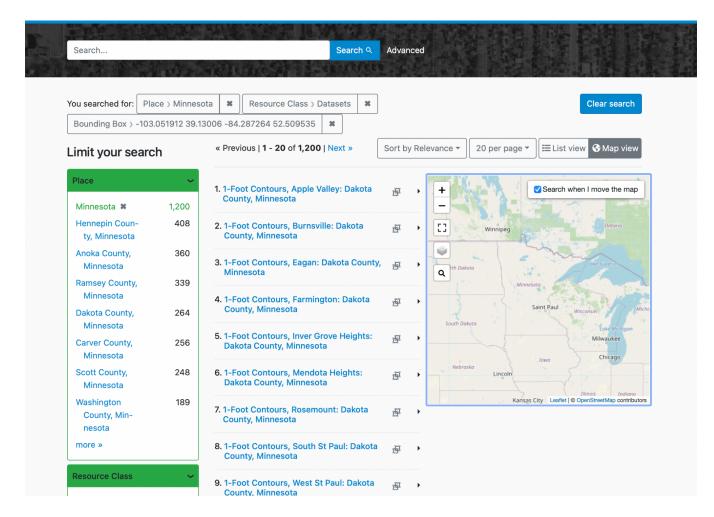


Figure 3.5: Search page in the GeoBlacklight public interface with the map view toggled on. This view allows users to zoom and pan the map to retrieve results based on the map's spatial extent.

dentification	View in Geoportal
Descriptive	Identification Descriptive
Title *	• Credits
Cropland Data, 2015	 Categories Temporal
Theme: city, state, temporal coverage	• Spatial
Alternative Title	Relations
Cropland Data Layer 2015, Minnesota	Remove
Add another Alternative Title	• Links
Description	Administrative
The United States Department of Agriculture (USDA), National Agricultural Statistics Service (NASS) Cropland Data Layer (CDL) is a raste	Remove
Add another Description	Life Cycle
anguage	Accessibility Institutional Access Li
eng	Remove
Add another Language	
Credits	
Creator	
National Agricultural Statistics Service (NASS), United States Department of Agriculture (USDA)	Remove
Add another Creator	
Publisher	
	Remove
Add another Publisher	
Provider	
Minnesota Geospatial Commons	✓
Catagorias	
Categories Resource Class *	
Datasets	Remove
	Keniove

Resource Type

Figure 3.6: Editing discovery metadata about an individual data resource in the GeoBlacklight/GEOMG administration interface

test · Field Mappings		
Source header *	Destination field *	Delimited
Title	dct_title_s	\$
Source header *	Destination field *	🗸 Delimited
Date Accessioned	b1g_dateAccessioned_sm	\$
Source header *	Destination field *	🗹 Delimited
Alternative Title	dct_alternative_sm	\$
Source header *	Destination field *	Delimited
ID	geomg_id_s	\$
Source header *	Destination field *	Delimited
Description	dct_description_sm	\$
Source header *	Destination field *	🗹 Delimited
Language	dct_language_sm	\$

Figure 3.7: Mapping metadata fields for an imported spreadsheet in the GeoBlacklight/GEOMG administration interface

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Edit Import Back							
Import	CSV Row Count		Im	porte	d Docu	umen	ts
Name: [update] Geology topic 594				594			
Filename: geomg-export-2022-03-08-2.csv (text/csv)							
State: imported							
Source:							
Description:							
Data Mapping Import Results							
Failed Success							
Displaying successful documents 1-100 of 594 in total		< Pr	ev 1 2	2 3	4 5	56	Next >
State Title		Ider	tifier				
success Preliminary Landform Subdivisions of Pennsylvania		fc080a56-994c-43b4-a837-95ba71560ea1					
success Interactive map of coal mines in Iowa		03a-	-01-001				
success Geomorphology - Mississippi River - St. Paul District		40f0)5973-f1a0	-4218-	-b5bc-fl	od546	8b254f
success Historic Oil and Gas well locations from Bureau of Oil and Gas Planning and Pr Mines, K Sheet, H Sheet	ogram Management PADEP, 2013 WPA	2133	3d4bc-34f6	3-43f6	-9bd4-6	e87c5e	ebfa1bb
success Historic Wetland Habitats of the National Wetlands Inventory (NWI) for Indiana	a: Indiana	00b	647c9-8bc	0-47a2	2-aa1d-f	ldc302	da0b2f
success Historic Wetland Habitats of the National Wetlands Inventory (NWI) for Indiana	Historic Wetland Habitats of the National Wetlands Inventory (NWI) for Indiana: Indiana (Web Map Service)		da31f8e181fa4273b3d22bea3daea599_0				
ess Geochemistry Samples - Coal: Ohio		a59a6e0d7810419da5f8c816536cbdcf_5					

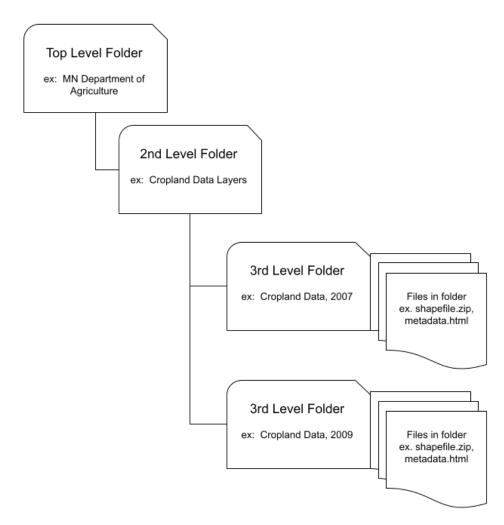
Figure 3.8: Batch importing metadata in the GeoBlacklight/GEOMG administration interface

Appendix 4. Preservica Application Details

Evaluation Instance: We tested a free instance of Preservica Starter, to see how data could be ingested and made available. We noted that more functionality with GIS data is on their development roadmap, but the timeline and details are unclear.

Metadata schema: MODS

Content Organization: Preservica has developed the Open Exchange Format, OPEX, which is essentially a system of nested folders. The system was designed to house various types of material organized by collection. As a result, using the public interface is not the most user-friendly way to find GIS data. The easiest way to currently find something is by knowing the record creator and knowing what type of data you are looking for.



Preservica Content Organization Model

Figure 4.1: Preservica Content Organization Model

Workflow

There is both a public front-end and an administrative back-end to manage in Preservica. Materials marked as public will be shared on the front end.

Adding content to Preservica is easy using drag and drop functionality. Upon ingest, Preservica will perform several actions: create technical metadata (including checksums, number of files, file sizes, structure/organization), identify and validate file formats, and capture file properties for some file formats. Optionally, it can also upload additional XML-based metadata, normalize to pre-selected file formats, and sync to a catalog. Preservica can identify many file formats and automatically create a derivative copy using a different file format if appropriate for preservation purposes. However, this action is not yet available for GIS data.

Before ingesting records, care must be taken to decide how to organize the collections and files. For example, to upload a set of nested folders, they must be in the exact order that they should appear in the repository. To be more selective and upload individual files at a time, an administrator would need to create folders in advance within Preservica.

Once files are in the system, they can be moved around or copied, and an administrator can add metadata about the collection and individual files. The more metadata added to each item, the easier it will be for users to find what they are looking for. However, adding metadata within Preservica is a time-consuming process. Bulk metadata editing is available, but only if the changes are all the same. This is not as useful as using a spreadsheet to associate different pieces of metadata to individual assets.

Preservica also creates a dashboard of the entire archive. At a glance, the dashboard shows: the total amount of space used; the last time an administrator logged in; a link to the resource library, a link to the public portal; a list of recently migrated files; a list of the most recent recycled items, a list of the files with recently edited metadata; and a graphic showing the most common file formats in your repository.

Screenshots

G Browse Archive → Agriculture Depo	irtment	View as table
Agriculture Departr	ment	
Sort by Type	Search Within	Q
Ð		Presentation Presentation
Agriculture Chemical Incidents	Cropland Data	EmeraldAshBorer

Figure 4.2: Top level folder in the Preservica Starter public interface. This shows the folders that have been added to the Agriculture Department directory.

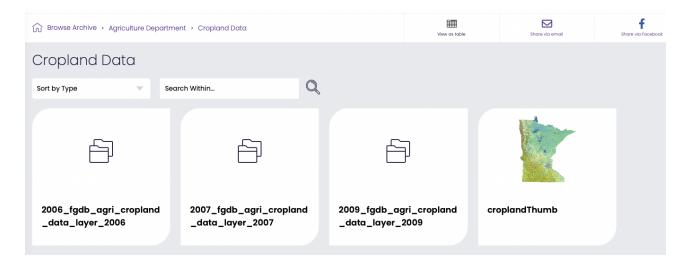


Figure 4.3: 2nd level folder in the Preservica Starter public interface. This shows the publicly shared content within the Cropland Data folder.

Browse Archive Agriculture Department Cropland Data 2009_fgdb_agri_cropland_data_layer_2009		View as table	Share via email Si
2009_fgdb_agri_cropland_data_layer	_2009		
Sort by Type Search Within	Q		
	Ē		
agri_cropland_data_laye metadata r_2009.gdb	.DS_Store	Cr	opland Data Layer 2009

Figure 4.4: 3rd level folder in the Preservica Starter public interface. This shows the files within the Cropland Data 2009 folder.

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Preservica			
Browse Archive > > 2009_fg	db_agri_cropland_data_layer_2009 >	agri_cropland_data_layer_2009.gdb	ছিন্ন View as cards
agri_cropland_d	ata_layer_2009.gdb)	
Sort by Type	Search Within	Q	
a00000001			
Details			
a0000001			
40000001			
<u>Details</u>			
a0000001			
Details			
a00000001			
<u>Details</u>			
a00000001.TablesB	yName		

Figure 4.5: Files (in a geodatabase) in the Preservica public interface. A user can click on each of the files to either see a preview of it or a link to a page where the file can be downloaded. From this screen, a user cannot see file extensions. The curator would want to ensure the file name that is displayed would let users know what type of file they were going to open/download. This needs to be done on a folder by folder or file by file level.

Top level	collections			
Ð		BUFFALO - RED RIVER WATERSHED DISTRICT	m	-
Agriculture Department	Aitkin County	Buffalo Red River Watershed	Natural Resources Department	State Archive Collections These collections are part of the Minnesota State Archives.

Figure 4.6: Main page of the Preservica Starter public interface. The search options are limited to browsing by folder.

Minnesota Department of AgricultureEmerald Ash Borer Detection, MinnesotaMinnesota Department of Agriculture20151113ftp://ftp.gisdata.mn.gov/pub/gdrs/data/pub/us_mn_state_mda/env_emerald_ash_borerStatewideThis	Return		f	y	¢
suite of data is a collection of layers that communicate the introduction risk, detection, bioControl, and response to Emerald		Share via email	Share via Facebook	Share via Twitter	Download
Ash Borer (EAB) in Minnesota, including quarantined counties. 					
http://www.mda.state.mn.us/eab Follow the links below to the individual metadata pages for each layer: to r/> Emerald	🔐 Browse Arc	chive > Agricultur	e Department 🔸 Em	ieraldAshBorer > m	netadata
Ash Borer Introduction Risk: eab_introduction_risk.html					
Quarantine Boundaries : cab_quarantine_boundaries.html br />					
Trees : cab_trees.html br /> Bio Control : <a< td=""><td>metac</td><td>lata</td><td></td><td></td><td></td></a<>	metac	lata			
href="eab_bio_control.html">eab_bio_control.html The Minnesota Department of Agriculture's Plant Protection					
Division has overall responsibility for excluding exotic or invasive plant pests through the use of quarantines and other	Publication dat	e: 3 December 20	21		
regulatory actions. The Invasive Species Unit focuses on accomplishing this through Prevention, Early Detection, and Rapid	File meta	data			
Response. Through Early Detection, new and emerging invasive pests are detected soon after their arrival by field surveys,	File meta	aata			
response to phone calls, and inspections. These layers contain information on early detection and BioControl efforts for					
Emerald Ash Borer.189783.560000761653.5241144816309.3300005472346.500000-97.5-89.049.543.0None.By acceptance					
of this data, the user agrees to include a copy of this metadata record, including the liability disclaimer, whenever the user					
transmits or provides the GIS Data (or any portion of it) to another					
user.https://app.gisdata.mn.gov/arcgis/rest/services/MDA_EAB/MDA_EAB/MapServer?f=jsapiCompleteAs					
neededMinnesotaInvasive Species, Emerald Ash Borer, EABData is sent to the commons nightly, but changes may be less frequent.Minnesota Department of AgricultureErich BorchardtGIS Specialist, MN.ITmailing625 Robert Street NorthSaint					
PaulMN55155651-201-6428651-201-6102erich.borchardt@state.mn.usN/AN/AN/AN/AN/AN/ASee individual dataset metadata					
records.env_emerald_ash_borerThis data was developed by the Minnesota Department of Agriculture (MDA) for its own					
internal business purposes. MDA DOES NOT REPRESENT OR WARRANT THAT THE DATA OR DOCUMENTATION					
ARE ERROR-FREE, COMPLETE, CURRENT, OR ACCURATE. The user accepts the data 'as is', and is responsible for any					
consequences resulting from its use. The user should consult the data documentation for this particular data to determine its					
limitations and the precision with which it may depict distance, direction, location, or other geographic features. By accepting					
this data, the user agrees not to transmit this data or provide access to it or any part of it to another party unless the user shall					
include with the data a copy of this disclaimer.Minnesota Department of AgricultureKarl HillstromGIS Specialist,					
MN.ITmailing and physical625 Robert Street NorthSaint PaulMN55155651-201-6087651-201-					
6102Karl.Hillstrom@state.mn.us20161004Minnesota Geographic Metadata					
Guidelines1.2http://www.mngeo.state.mn.us/committee/standards/mgmg/metadata.htm Minnesota Department of					
AgricultureKarl HillstromGIS Specialist, MN.ITmailing and physical625 Robert Street NorthSaint PaulMN55155651-201-					
6087651-201-6102Karl.Hillstrom@state.mn.usUniversal Transverse Mercator15metersNAD83GRS80					

Figure 4.7: XML Metadata in the Preservica Starter public interface. This screenshot is an example of how the XML metadata file may be displayed for this type of file. It's available, but not pretty.

This file doesn't display, because it is in a format that doesn't have an associated renderer.	Return	Share via email	f Share via Facebook	Shane via Twitter	Download	the state
	ណ្ដ៍ Browse Ar	rchive > Agriculture	e Department > Em	eraldAshBorer > n	netadata	
	metad	data				
	Publication do	ite: 3 December 20:	21			
	File meto	Idata				

Figure 4.8: HTML Metadata in the Preservica Starter public interface. This is an example of what it looks like when there is no viewer. A note says it can't be displayed. Users can click the cloud/download button to download the file to their computers.

☆ Home / Agriculture Department	
Agriculture Departme	ent
Folders (3)	
EmeraldAshBorer	Agriculture Che
Cropland Data	

Figure 4.9: The Agriculture Department top-level folder in the Preservica Starter administration interface. It contains three Collection folders.

습 Home /	Agriculture Dep	artment / EmeraldAsi	nBorer			
Emer	aldAsh	Borer				
Folder (1)						
Tip File	es for Eme					
Assets (3)						
met	adata	Created: 12/03/21	Type: HTML	Size: 18.23KB	Open	22 22
Eme	eraldAsh	Created: 12/03/21	Type: JPEG	Size: 169.19KB	Open	22 22
	adata	Created: 12/03/21	Type: XML	Size: 5.96KB	Open	22 22

Figure 4.10: The second level folder in the Preservica Starter administration interface. It contains one folder and three files.

Appendix 5. Metadata Crosswalk

This chart maps the Minnesota Geospatial Metadata Guidelines (MGMG) to Dublin Core, the metadata schema used by most discovery interfaces. Note: This is not all-inclusive, as each application may have custom fields not represented here.

MGMG	Dublin Core
1.1-8.4 Title	dcterms:title
1.1-8.8.2 Publisher	dcterms:publisher
1.2.1 Abstract	dcterms:abstract
1.3 - 9.1.1 Time Period of Content Date	dcterms:temporal
Part of 1.2.3 Spatial Extent of Data	dcterms:spatial
1.3.1 Currentness Reference	dcterms:temporal
1.5.1.1 West Bounding Coordinate	dcterms:spatial
1.5.1.2 East Bounding Coordinate	dcterms:spatial
1.5.1.3 North Bounding Coordinate	dcterms:spatial
1.5.1.3 South Bounding Coordinate	dcterms:spatial
1.6.1 Theme Keywords	dcterms:subject
1.6.1.1 Theme Keyword Thesaurus	dcterms:subject
1.6.2 Place Keywords	dcterms:subject
1.7 Access Constraints	dcterms:rights
1.8 Use Constraints	dcterms:rights
2.4.1.1 Horizontal Positional Accuracy	dcterms:spatial
2.4.2.1 Vertical Positional Accuracy	dcterms:spatial
5.2.1 Entity and Attribute Overview	dcterms:description
5.2.2 Entity and Attribute Detailed Citation	dcterms:description
6.3 Distribution Liability	dcterms:rights
No equivalent	dcterms:identifier

Bold = mandatory; **Bold Italics** = Mandatory if applicable; *Italics* = Desirable; Plain = Optional

No equivalent

dcterms:identifier