

# Geospatial Advisory Body Guidelines

## ***Statewide Community Geospatial Advisory Body***

### **Mission**

The *Statewide Community Geospatial Advisory Body* advises the Minnesota Geospatial Information Office (MGIO) and the geospatial community on improving services statewide through the coordinated, affordable, reliable, and effective use of GIS.

### **Purpose**

This body's specific purpose is to identify and review geospatial coordination opportunities and efforts that involve the broad community of geospatial stakeholders. This community consists of formal and informal organizations with geospatial interests from the following sectors:

- Federal, State, County, Local, Regional, and Tribal government
- Academic Institutions
- Private Sector
- Non-Profits

The body provides a forum for and promotes inter-governmental and extra-governmental coordination efforts with respect to the needs of the geospatial community. It also provides policy advice to stakeholders on implementing identified coordination opportunities.

### **Duties**

This body advises and collaborates with the MGIO by performing the following duties:

- Review and recommend statewide standards and best practices in close coordination with the MGIO
- Determine and advocate for the interests and needs of the statewide community of stakeholders
- Identify public expenditures in geospatial data and technology that reflect the priorities of the geospatial community
- Advise non-state agency organizations and the MGIO on geospatial issues
- Represent the stakeholder sectors they are appointed from and serve as a liaison with their respective policy bodies
- Support the decision-making process for the MGIO by involving the relevant and affected parties

### **Membership**

Members in this body should represent the stakeholder sectors listed in the Purpose section above. The Chief Geospatial Information Officer should be a non-voting member of this body. Members should be recommended to the Commissioner of Administration by appropriate stakeholder organizations through the Secretary of State Open Appointments process.

The table below serves **as an example membership** for this body consisting of 24 members (23 voting). The first column denotes the sector being represented. The second denotes an example group, organization, or agency that might represent that sector. The last column denotes an appropriate recommending stakeholder organization, sometimes specific to the example.

<b>Sector</b>	<b>Example Group(s)</b>	<b>Recommended By</b>	<b>Qty.</b>
State Agencies	Dept. of Public Safety, Office of Enterprise Technology	MGIO's Agency Commissioner, State CIO (respectively)	4
Professional Organization	GIS/LIS Consortium	Consortium Board	1
Regional - Metro	Metropolitan Council	Metropolitan Council Chair	1
Regional - Non- Metro	Arrowhead RDC	MN Assoc. of Regional Dev. Organizations	1
Metro County	Hennepin County	Assoc. of MN Counties	1
Non-Metro County	Clay County	Assoc. of MN Counties	1
Metro City	St. Paul	League of MN Cities	1
Non-Metro City	Mankato	League of MN Cities	1
Higher Education	University of MN	U of MN President	1
Higher Education	MNSCU	MNSCU Chancellor	1
Education K-12	Mahtomedi S.D.	MN School Board Assoc.	1
Federal - USGS	USGS	USGS	1
Federal Agency - Non-USGS	Farm Service Agency	Federal Agency Heads	1
MN Tribal Entities	Leech Lake Band of Ojibwe	MN Indian Affairs Council	1
MN Non-Profits	1,000 Friends of Minnesota	TBD	1
Private Sector	ESRI, Inc.; Pro-West & Associates, Inc.	TBD	2
Other Organizations and/or Citizens	MetroGIS	MetroGIS Policy Board	3
Chief Geospatial Information Officer (Non-voting)			1
<b>TOTAL</b>			<b>24</b>

## ***State Government Geospatial Advisory Body***

### **Mission**

The *State Government Geospatial Advisory Body* advises the Minnesota Geospatial Information Office (MGIO) on improving **state government** services through the coordinated, affordable, reliable, and effective use of GIS.

### **Purpose**

This body's specific purpose is to identify, review, and recommend geospatial coordination opportunities and efforts that directly involve interactions among state agencies and offices. The body represents the interests of and communicates with all state agencies and offices. The following functions of state government should be considered when determining representation and communication:

- Basic Government
  - Government Support
  - Economic Development
  - Fiscal Management
- Defense and Public Safety
  - Military / Defense
  - Public Safety
  - Public Health
- Line Government Services
  - Transportation
  - Environment & Natural Resources
  - Human Services
  - Education

### **Duties**

This body advises and collaborates with the MGIO by performing the following duties:

- Identify emerging opportunities, desired outcomes, and guiding principles to cultivate a strategic plan for the MGIO
- Review and recommend statewide standards and best practices in close coordination with the MGIO
- Identify public expenditures in geospatial data and technology that reflect the priorities of the geospatial community
- Identify and secure agency-specific resources to implement coordination opportunities when necessary
- Represent the state agencies and offices they are appointed from and serve as a liaison with their respective agency and office leaders
- Support the decision-making process for the MGIO by involving the relevant and affected state agencies and offices
- Review state agency coordination efforts and priorities and communicate impacts of coordination opportunities

- Coordinate state government GIS implementation under the guidelines of the state's IT architecture framework.
- Maintain open communications between state agencies and the broader statewide community

### Membership

Members in this body should represent the state government functions listed in the Purpose section above. The body will be chaired by the Chief Geospatial Information Officer. A representative from the Statewide Advisory Body, appointed by the Statewide Advisory Body's chair, should be a non-voting member of this body. Members should be recommended to the Commissioner of Administration by appropriate state government agencies and offices through the Secretary of State Open Appointments process.

The table below serves **as an example membership** for this body consisting of 12 members (11 voting). The first column denotes the function being represented. The second denotes an example agency that might represent that sector. The third column denotes an appropriate recommending agency commissioner or other leader in the case of that example.

Representing Function	Example Agency	Recommended By	Qty.
Government Support	Office of Enterprise Technology	State CIO	1
Transportation	Transportation Department	Transportation Commissioner	1
Environment & Natural Resources	Natural Resources Department	DNR Commissioner	1
Other functions listed in Purpose section	Other State Agencies & Constitutional Offices	Agency Commissioners	5
	Legislature	Legislative Coordinating Commission	1
	State Judiciary	State Chief justice	1
Chief Geospatial Information Officer (CGIO)			1
Representative - Statewide Community (Non-voting)		Statewide Advisory Body Chair	1
		TOTAL	12