

Archiving Implementation Workgroup - Charter

Mission statement:

Define and facilitate the implementation of an archive for Minnesota geospatial data by building on the work of the [Archiving Workgroup](#).

Objectives and Deliverables:

Objectives

- Program
 - Develop a detailed program for archiving geospatial data, including:
 - Governance
 - Guidelines
 - Procedures
 - Necessary social infrastructure
- Technology
 - Develop detailed technical infrastructure needs, requirements, and recommended workflows and/or business processes for archiving geospatial data
- Outreach & Education
 - Explore how archiving data would help support key governmental initiatives and statutory requirements
 - Continue to build support for the archiving effort within these communities:
 - MnGeo
 - Government agencies at all levels
 - Academic researchers
 - Students, teachers, historians, etc through MNHS Library
 - All users of historic geospatial data
 - Higher Education
 - Non-profit organizations
 - Private sector
 - Tribal nations
- Funding
 - Research and secure funding for the archiving effort by exploring:
 - Grant funding opportunities
 - Legislative funding options
 - Agency funding options
- Pilot Project

- Pilot data sets in a repository
- Archiving Organization (in MN Geospatial Commons)
- Coordination with the Minnesota State Archives

Deliverables

- Program recommendations
- Technology requirements and workflows
- Outreach & Education plan
- Funding recommendations
- Pilot Project
- Report
- Present at 2020 MN GIS/LIS Conference

Resource requirements and timing:

People time

Monthly web meeting

Deliverables likely by August 2020

Anticipated participants and their roles and responsibilities:

Group Membership:

Sarah Barsness - Minnesota State Archives

David Brandt - Washington County

Jennifer Corcoran - Minnesota Department of Natural Resources

Jon Hoekenga - Met Council

Melinda Kernik - University of Minnesota Libraries

Len Kne - University of Minnesota

Leanne Knott - Goodhue County

Carol Kussmann - University of Minnesota Libraries

Brent Lund - MNIT / MnGeo

Karen Majewicz - University of Minnesota Libraries (Vice Chair)

Andra Mathews - Minnesota Department of Transportation

Ryan Mattke - University of Minnesota Libraries (Chair)

Nancy Rader - MNIT / MnGeo

Soren Rundquist - Environmental Working Group

Zeb Thomas - MNIT / Minnesota Department of Natural Resources

Ben Timerson - Minnesota Department of Transportation

Brandon Tourtelotte - Pro-West & Associates

Stakeholders:

MnGeo

Government agencies at all levels

Minnesota State Archives (Minnesota Historical Society)

Researchers

All users of historic geospatial data

Higher Education

Non-profit organizations

Private sector

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